



Office of the District Project Director
Sarva Shiksha Mission, Bankura

'Shikshayan', Court Compound
Machantala, Bankura, Pin - 722 101, W.B.

Phone:
03242 – 253406/257240
Fax:
03242 – 256688
E-mail:
ssm.bankura@gmail.com

Memo No. 9/3/16 /SSM

Date 05/01/2015

Recruitment Notice

Applications are invited from the eligible candidates for the recruitment to the following Posts for District Project Office, Sarva Shiksha Mission, Bankura purely in contractual basis initially for 01 (One) year and may be renewed further subject to maximum of 03 (three) years or the winding up of the project, whichever is earlier. A contractual agreement is to be entered into with the selected applicant. No selected person has any claim for permanent employment as this is purely a temporary assignment and will remain valid up to contractual period.

Sl. No	Name of the Post	No. of Post	Requisite Qualification	Practical Test in Computer to be taken on	Experience	Consolidated Monthly Remuneration
01	Block MIS Co-ordinator	14 (Fourteen)	<ul style="list-style-type: none"> BCA or equivalent degree / B.Sc. in Computer Science / Graduate with DOEACC 'A' Level from a recognized University / Institution as a regular student. 	<ul style="list-style-type: none"> Oracle – 15 MS Office – 10 	One year in related field	₹15,000/-
02	Block Data Entry Operator	14 (Fourteen)	<ul style="list-style-type: none"> Higher Secondary / 12th Standard Passes in any stream from a recognized Council / Board with at least 50% marks as a regular student. Knowledge of Windows 98 / XP / Windows 7, MS Office Package, Pagemaker, Bengali Software (Bangla Ward / Avra). Computer Typing Speed words per minute – English & Bengali – 30 	<ul style="list-style-type: none"> MS Excel – 5 MS Word – 5 MS PowerPoint – 5 Typing in Bengali – 5 Typing in English – 5 	Experience desirable	₹11,000/-

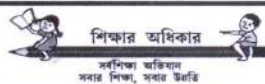
Necessary Information :

☛ **Vacancies under Blocks :**

- MIS Co-ordinator :- BANKURA-II, BISHNUPUR, BARJORA, INDAS, JOYPUR, KOTULPUR, KHATRA, ONDA, PATRASAYER, RAIPUR, SARENGA, SALTORA, SIMLAPAL, TALDANGRA.
- Data Entry Operator :- BANKURA-I, BARJORA, INDAS, INDPUR, JOYPUR, KOTULPUR, KHATRA, ONDA, PATRASAYER, RAIPUR, SARENGA, SONAMUKHI, SIMLAPAL, TALDANGRA.

- ☛ Interested persons shall apply as per prescribed format only with self-attested copies of testimonials.
- ☛ Age will be minimum 21 years and maximum 35 years on 1st January 2015 for both the posts.
- ☛ Candidate selected for Practical Test on Computer must be obtained at least 50% marks in each component.
- ☛ Only 10 (ten) candidates for each vacancy will be selected for Practical Test on Computer on the basis of the marks obtained in the requisite academic qualification only.
- ☛ Only 03 (three) candidates for each vacancy will be called for Interview on the basis of the marks obtained in the Academic and Practical Test.

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- The applicant must be a **resident of Bankura District**, West Bengal and proof of residential status have to be submitted (Self-attested copy of Voter Card / Ration Card / Passport / Recently issued Employment Exchange Card / Residential Certificate issued by Sub-Divisional Officer will only be considered).
- Application has to be submitted only in the Drop Box of the Office of the District Project Officer, Sarva Shiksha Mission, 'Shikshayan', Court Compound, Bankura, Pin-722101. **No application will be accepted through Post Office or E-Mail.**
- Application must be submitted within **19/01/2015 up to 5:00 P.M.** (except in Saturday / Sunday & Holidays) within office hours. No application will be accepted after the last date of submission of application.
- No TA / DA will be admissible.

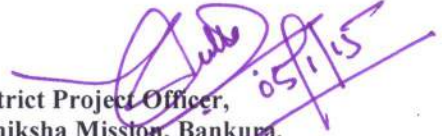

District Project Officer,
Sarva Shiksha Mission, Bankura.

Memo No. 2/3/16/1 (109) /SSM

Date 05/01/2015

• **Copy forwarded to :**

- 1) The Chairperson, District Primary School Council, Bankura with a request to kindly arrange to display this notice through office notice board.
- 2) The Additional Executive Officer, Bankura Zilla Parishad, Bankura with a request to kindly arrange to publish this notice in the Bankura Zilla Parishad Website.
- 3-5) The Sub-Divisional Officer, Bankura Sadar / Bishnupur / Khatra Sub-Division, Bankura with a request to kindly arrange to display this notice through office notice board.
- 6) The Karmadhakshya, Shiksha, Sanskriti, Krira-O- Sthayee Samity, Zilla Parishad, Bankura.
- 7) The Nazerath Deputy Collector, Bankura with a request to kindly arrange to display this notice through office notice board.
- 8) The District Informatics Officer, NIC, Bankura with a request to publish it in the District Website.
- 9) The Officer In-Charge, NRDMS, Bankura with a request to publish it in the NRDMS Website.
- 10) The District Information & Cultural Officer, Bankura.
- 11) The District Inspector of Schools (SE), Bankura with a request to kindly arrange to display this notice through office notice board.
- 12) The District Inspector of Schools (PE), Bankura with a request to kindly arrange to display this notice through office notice board.
- 13-34) The Sabhapati, All Panchayet Samity, Bankura with a request to kindly arranges to display this notice through office notice board.
- 35-56) The Block Development Officer, All Blocks, Bankura with a request to kindly arranges to display this notice through office notice board.
- 57-101) The Sub-Inspector of Schools & Circle Project Coordinator, All CLRCs with a request to kindly arranges to display this notice through office notice board.
- 102) The MIS In-Charge, SSM, Bankura with a request to publish it in the www.wbsed.gov.in Website.
- 103) The P.A. to Sabhadhipati, Zilla Parishad, Bankura.
- 104) The C.A. to District Magistrate, Bankura.
- 105-107) The C.A. to Additional District Magistrate (Gen. / Dev. / L&LR), Bankura
108. Establishment Section, SSM, Bankura to arrange a drop box for the same and make other necessary arrangements.
109. Office Guard File.


District Project Officer,
Sarva Shiksha Mission, Bankura.